

## Risk Assessment for the resumption of the Adventurers childrens' club at Hanney Chapel during the Covid-19 pandemic Rev- 4 21<sup>st</sup> April 2021

From 12<sup>th</sup> April 2021 with the commencement of Step 2 of the Government's COVID-19 response, Out of School Settings can offer provision to all children without restriction on the reasons for attendance provided that they follow the protective measures set out in their Guidance (1). Adventurers is therefore recommencing at Hanney Chapel from 22<sup>nd</sup> April. This Risk Assessment has been compiled using the Government Guidance listed at the end of this assessment including the Guidance for the safe use of places of worship (2) and the National Youth Agency's: 'Managing youth sector activities & spaces during COVID-19' (3)

The Government recognises the important role out-of-school settings play in providing enriching activities, giving children the opportunity to socialise with others outside their household & promoting their wellbeing.

What are the potential hazards?	Who is at risk & how?	What action is to be taken to minimise the risk?	Completed?	Further actions
<b>Getting or spreading the Covid-19 virus through exhaled droplets or contact with contaminated surfaces</b>	<b>Children</b> (Primary aged children are known to be at low risk of getting seriously ill from the virus. A child with the virus who is asymptomatic may spread the virus but is no more likely to spread it than an adult) <b>Parents</b> <b>Leaders</b> <b>Users</b> of the building within 72 hours of occupancy	Notify all parties that they <b><i>are not to attend the club or enter the building if they are exhibiting any of the typical symptoms</i></b> of Covid-19 ie. a raised temperature, a new & persistent dry cough, loss of taste or loss of smell, <b>or</b> if they live with someone who is exhibiting these symptoms, <b>or</b> they have been advised by NHS Test & Trace to isolate at home because they are a contact of a case who does not live in the same household	Hanney Chapel already has notices at the entrance notifying anyone with these symptoms that they should not enter All leaders have been given the completed Risk Assessment to agree & follow through All parents have been sent our requirements for safe operation	The agreed Risk Assessment is on the Chapel website
	<b>Parents</b>	<b><i>Parents will be asked to stay outside</i></b> the building when dropping their children off & collecting them afterwards. They will be asked not to block the entrance or the gate but to wait at a safe distance from each other and the children from other households. A leader will	Added to the leaders' checklist for each session All parents have been sent our requirements for safe operation	

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		be stationed outside the building to manage the children's safe entrance into, & exit from, the building. Parents will also be asked to take any unnecessary belongings of their children home with them		
		Most parents drop children off by car. They will be advised <b>not to car share</b> with any child outside their household except where the children are already in a shared group at school	All parents have been sent our requirements for safe operation	
	<b>Leaders</b> (those over 70 years old, or those who have underlying health conditions such as diabetes, cardiovascular disorders, cancer are generally believed to be more prone to suffer acute symptoms)	Currently there are no leaders at Adventurers of this age or with these underlying health conditions. 4 of the 5 leaders have received the first phase of the COVID-19 vaccination reducing their vulnerability to the virus. The Guidance states that we should <b>minimise the number of different people each</b> child comes into contact with. At present no other leaders will be asked to join the club & we will not use teenage helpers. No guest leaders over 70 years or with any of these conditions will be invited to assist at the club during the pandemic	All the leaders have agreed to return.	
		<b>Good hand hygiene will be encouraged</b> throughout the duration of the club. All who enter (& exit) the building will use the hand sanitizer at the entrance. The leader who is stationed to manage the entrance & exit of the children will ensure that this is done The children will be reminded to wash their hands thoroughly after using the toilet. Hand	Added to the leaders' checklist for each session	

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		sanitiser will also be available by the door to the toilet corridor & at another location on the other side of the chapel		
		<p><b>Good respiratory hygiene will be encouraged</b> by promoting the 'catch it, bin it, kill it' approach. A box of tissues &amp; covered bin will be supplied for this purpose</p> <p>Current Government Guidance does not require the children to wear face coverings but shouting, singing &amp; speaking loudly should be avoided as droplets are more likely to be spread as a result</p>	Added to the leaders' checklist for each session	
		<p><b>All frequently touched surfaces will be cleaned</b> before and after the club, using standard products, such as detergents and bleach. This includes the toilets &amp; any equipment used. If a child with symptoms uses a toilet while waiting to be collected by a parent, the toilet will be cleaned immediately.</p>	<p>A cleaning checklist has been drawn up for putting up at the chapel, so that a note is made every time the chapel is cleaned &amp; indicating what has been cleaned</p> <p>Disposable masks, gloves, aprons &amp; washable cloths are available for this purpose at the chapel. The cleaning protocol is outlined in the Chapel Risk Assessment</p>	
		<p>In order to minimise the opportunity for transmission of the virus the guidelines recommend that the children attending the out-of-school setting are <b>kept in small consistent groups of no more than 15</b> when</p>		

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		<p>indoors with the same children in a group wherever possible. Currently Adventurers has 15 children on the register so it should be possible to maintain just one group.</p> <p>It is recognised that these children will be in different groups at school but because the club has children of a variety of ages from different schools, it is not possible for them to be in the same group as at school.</p> <p>We do, however, have 4 sets of siblings from the same households &amp; where possible they can be organised in these households for group activities but there will still be children who do not fall into this category.</p> <p>Face to face activities with children from different households will be kept to a minimum.</p> <p>When organising activities due consideration will be given to <b>minimising the contact</b> between the children from different households. However, a balance needs to be struck between minimising contact &amp; a broad and enjoyable programme.</p> <p>Leaders should also <b>socially distance</b> from the children &amp; each other, where possible.</p>	<p>The programme of activities has been developed with these modifications in mind</p>	
		<p>Where an activity requires the <b>use of resources</b> eg. Scissors, card etc. each household will be supplied with their own set for their use only.</p>	<p>Added to the leaders' checklist for each session</p>	

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		Where activities involve running around, <b>windows will be opened to provide ventilation</b> and mitigate against the transmission of the virus	Added to the leaders' checklist for each session	
		<b>During the pandemic there will be no activities involving food.</b> Refreshments will be supplied by the club but the food will be individually wrapped & the drinks will be bottled or in cartons	Added to the leaders' checklist for each session	
		The Government require that the out-of-school-setting keep a <b>list of attendees</b> and their contact details for 21 days for the purposes of the NHS <b>Test &amp; Trace</b> , once permission has been sought If a child develops symptoms of the Covid-19 virus while at the club they will be moved away from the other children to a well-ventilated room with adult supervision. PPE should be worn by the leader if a distance of 2 metres cannot be maintained from the child. The parents should be notified to come and collect them & should arrange for a test. If the test is negative then the child should remain at home until they have recovered. If it is positive, NHS Test & Trace will speak directly to those that have been in contact with the child to offer advice.	This is a standard procedure for the club already  Added to the leaders' checklist for each session	
		<b>If the prevalence of cases increases</b> in the Vale of the White Horse & the lockdown measures		

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		are re-imposed by the Government, the club will be closed until the measures are removed		

Date Risk Assessment Rev. 1 completed: 23<sup>rd</sup> September 2020 By whom: Sue Pepler

Date Risk Assessment Rev. 2 completed: 1<sup>st</sup> October 2020 (Updated following development of leaders' checklist & notification to parents of our safe operation requirements)

Date Risk Assessment Rev. 3 completed: 2<sup>nd</sup> December 2020 (Updated following the lifting of the national lockdown between 5<sup>th</sup> November & 2<sup>nd</sup> December 2020. Changes made in the introduction, completed & further actions removed from previous assessment as now completed. No other changes)

Date Risk Assessment Rev. 4 completed: 21<sup>st</sup> April 2021 (Updated following the introduction of Step 2 of the Government's COVID-19 response Spring 2021. Changes made in introduction to include reference to the NYA's guidance. Risks to leaders includes reference to vaccinations reducing risks. Reference to parents taking coats/hats home changed to 'unnecessary items'. Limits on group sizes is only now for indoors.

Date of next review: (as Government Guidelines are updated)

[1] Protective measures for out-of-school-settings - <https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak>

[2] Safe use of places of worship - <https://www.gov.uk/government/publications/covid-19-guidance-for-the-safe-use-of-places-of-worship-during-the-pandemic-from-4-july/covid-19-guidance-for-the-safe-use-of-places-of-worship-from-2-december>

[3] National Youth Agency's 'Managing youth sector activities & spaces during COVID-19 - <https://nya.org.uk/wp-content/uploads/2021/04/1050-NYA-UPDATE-COVID-5.2-final.pdf>